



The AIDC Eastern Cape (AIDC-EC) a wholly owned company by ECDC, is the Province's institutional mechanism that is mandated to promote and facilitate the automotive industry growth and development by supporting the government's industrial policy and other strategic initiatives that will contribute towards the provincial economic growth. As a developmental institution, AIDC-EC has positioned itself to contribute to the growth of South African automotive industry; support government's automotive related objectives; contribute to the government and industry's goals of continuous growth and sustainable job creation; and support ECDC's macro development plan and consequently contribute to the provincial growth and development plans.

With the head office based in Gqeberha within the Nelson Mandela Bay economic hub and with a branch office in East London, AIDC-EC is working hard to establish a strong presence throughout the Eastern Cape Province. Considering the fast pace of globalisation and technology development, a challenging and rewarding opportunity has thus arisen for the following position:

### **FUND MANAGER: AUTOMOTIVE AFTERMARKET INCENTIVE (5 YEARS FIXED TERM)**

The **AIDC-EC** aims to recruit a **Fund Manager: Aftermarket SMME Incentives** on a fixed term basis. The successful candidate will report directly to the **Executive Manager: Aftermarket Support Programme**

#### **Purpose of Position:**

Manage the implementation of the Automotive Aftermarket SMME Incentive Programme, aiming to support and grow small and medium-sized enterprises (SMMEs) in the Eastern Cape's automotive aftermarket sector.

#### **KEY PERFORMANCE AREAS**

##### **FINANCIAL INCENTIVE SUPPORT**

- Design and implement financial incentive programme
- Develop and review financial incentive frameworks

##### **PROGRAMME PLANNING AND IMPLEMENTATION**

- Develop workplans, budgets, and resource allocation to achieve programme objectives within
- Development of funding proposals and business plans

##### **CUSTOMER AND STAKEHOLDER MANAGEMENT**

- Conduct stakeholder mapping and relationship building sessions for purposes of establishing
- Forge positive connections with government agencies, financial institutions, training providers

##### **REPORTING**

- Compile and submit periodical reports at prescribed times. This includes progress reports,



- Collect and analyse data to measure the programme's impact on SMMEs and the automotive

### **QUALIFICATIONS REQUIREMENTS**

Relevant tertiary qualification (Preferably Bachelor's degree in business administration, project management, economics or a related field).

### **EXPERIENCE REQUIREMENTS**

10 years working experience in fund management, disbursement and enterprise development.

### **SKILLS REQUIRED**

- Project Management Skills
- Strong negotiation Skills
- Communication Skills (Written and Verbal)
- Stakeholder Management
- Financial Management Skills
- Problem-Solving Skills

### **PERSONAL ATTRIBUTES**

- Strong work ethic
- Ability to work with diverse groups and cultures
- Ability to adapt to changing circumstances and handle multiple tasks simultaneously

If you are interested in this position and have the relevant experience and expertise please forward your comprehensive CV certified copies of academic qualifications and certified copy of ID and contactable references to [recruitment@aidcec.co.za](mailto:recruitment@aidcec.co.za)

***Please note that correspondence and communication will only be conducted with short listed candidates and preference will be given to people with disabilities, women and previously disadvantaged individuals to promote Employment Equity within the company.***

**If you have not been contacted within eight weeks after the date of the advertisement, please regard your application as unsuccessful.**

**CLOSING DATE: 11<sup>th</sup> OCTOBER 2024**